



SWCDM SPECIAL BOARD MEETING  
May 12th, 2020  
Meeting Minutes

**BOARD MEMBERS PRESENT:**

Mike Hansen: Chair	Gene Evans: Treas	John Anderson	Roddy Rost
Jeff Wivholm: Vice Chair	Dean Rogge	Roger Hybner	

**OTHERS PRESENT:** Stephanie Adams, Jim Simpson

Special Meeting called to order by Mike Hansen at 8:03 AM

**Approve Meeting Minutes (March 24th, 2020)**

- Motion to Approve: John Anderson
- Seconded: Roddy Rost
- VOTE: Motion Carries

**Review and acceptance of the Financial Report:**

Included: Budget Vs. Actual, P&L, Balance Sheet, Check & Credit Card detail. The Board discussed how financials are posted to the webpage and the future possibility of having a members-only password-protected webpage for this information. Jim mentioned that this has been previously discussed with Kate who suggested we keep the current structure for now due to the high maintenance needed for a password-protected page.

- Motion to Approve the Financial Report: Roddy Rost
- Second: Roger Hybner
- VOTE: Motion Carries

**One time Travel Reimbursement to 2019 MACD Convention \***

Gene Evans asked the SWCDM Board for a reimbursement of \$632 for travel and attendance of the 2019 MACD Convention. Typically this cost is covered by the local CD/DNRC but the paperwork to receive that reimbursement was not completed in time.

- Motion to Approve Reimbursement: Roddy Rost
- Second: Dean Rogge
- Discussion: There was a stated worry about setting a precedent for these reimbursements. Directors suggested reimbursing half of the total request, emphasizing that this reimbursement would be a one-time exception.
- Roddy Withdrew his motion to approve
- Motion to approve ½ requested funds (\$316) as a one-time exception: John Anderson
- Second: Jeff Wivholm
- VOTE: Motion Carries



### **SWCDM-MACD Merger & Bylaws Budget \***

The MACD Board previously approved an \$8,000 budget for Bylaws & Merger related costs (including costs for Jeff Tiberi's services, associated travel, legal, and accounting costs). It was asked that SWCDM share in that cost by \$4,000. The current incurred expenses are ~\$2,000. legal fees are being deferred until after a final decision is made regarding the potential merger to avoid incurring additional legal fees.

- Motion to Approve, up to \$2,000, for Bylaw and Merger costs, not including potential future legal costs that are being deferred until 2021: Roddy Rost
- Second: Dean Rogge
- VOTE: Motion Carries

### **SWCDM Program Updates**

Stephanie provided an overview of programs: 10/12 Mini-Grant Applicants were fully funded, 1 Ranching for Rivers application was reviewed and approved, The Watershed Stewardship Funding Applications are due by May 13th, and SWCDM recently advertised a Call for Applications targeted towards Conservation Districts for funding Pollinators projects and programs, which are due May 27th. There are currently 2 vacant SGI positions as well as a vacancy with the BPMC Admin position. Stephanie will be involved in filling these in the upcoming month.

### **SWCDM Annual Report**

Stephanie shared the Annual Report that has been developed. It will be printed and mailed to the 58 Districts.

### **SWCDM Personnel Reviews**

Stephanie and Mike drafted an outline of how/when SWCDM staff personnel reviews will take place. Kate and Melissa's reviews will be completed this week and a Mid-Year review will be completed for Stephanie on June 10th, following the Spring Board meeting with Mike, Jeff, and Gene.

### **Review Drafted SWCDM Bylaws**

Mike discussed the drafted, revised Bylaws. Though significant language-changes were made, the original meaning of the material was preserved. The majority of these edits can be found in Section 6 & 7. A statement that clarified how the Bridger property is owned by all the MT Conservation Districts and, in the event that BPMC was dissolved, assets would be distributed to MT CDs and WY CDs (according to the 57% and 43% ownership) was also added.

It was requested that the SWCDM Board take more time to carefully review these edits and provide comments to Mike Hansen no later than May 25th. The final draft will then be reviewed and presented to MACD for approval during the Spring Board Meeting.



### **Bridger Plant Materials Center**

#### **Lease Amendment \***

Lease negotiations took place between the Board of Managers and NRCS. This lease includes an increased leasing rate from previous years. WACD has approved this lease and SWCDM also needs to provide approval.

- Motion to Approve: John Anderson
- Second: Rodger Hybner
- Motion Carries

#### **Considerations for LLC Formation \***

BPMC Board and Partners met in March to discuss the potential organizing of BPMC into an LLC which would provide BPMC with more autonomy and help to separate their finances from SWCDM. On April 23rd, The WACD Board voted to approve moving forward with the formation of an LLC in conjunction with adding WACD to the property deed. WACD also agreed to pay half of the legal fees associated with these actions.

- Motion to Approve moving forward with forming an LLC: Rodger Hybner
- Second: Dean Rogge
- Motion Carries

#### **Cooperation Agreement Review / Comments**

There will need to be a renewal of the BPMC Cooperation Agreement between WACD and SWCDM in 2021, The partnership is reviewing and providing edits to that agreement now in conjunction with the study and formation of an LLC, which would then be easily folded into the LLC operation. The SWCDM Board was asked to review and provide comments to Stephanie. Stephanie will collect and incorporate all the comments provided by BPMC, WACD, and SWCDM for another review during Spring Board. There will also be another BPMC Partners meeting later this summer to further hash out details.

#### **Spring Board Meeting**

The MACD Board voted on continuing forward with a Spring Board meeting in Helena. There will be a stand-alone SWCDM Board meeting on June 10th at 8:00 AM.

#### **MOTION TO ADJOURN: 9:13 AM**

- Motion: Gene
- Seconded: Dean
- VOTE: Motion Carries

**NEXT MEETING:** June 10th, 8:00 AM (Spring Board Meeting)

## Soil Water Conservation Districts of MT, Inc.

### Budget vs. Actuals: 2020 budget - FY20

As of April 30th, 2020

	INCOME	Actual	2020 Budget	
1	<b>INTEREST</b>	\$ 2.65	\$ 15.00	18%
2	Int. Income-MT. Comm Foundation	\$ 288.63	\$ 290.00	100%
3	<b>TOTAL</b>	<b>\$ 291.28</b>	<b>\$ 305.00</b>	
4	<b>OFFICE/GENERAL ADMIN</b>			
5	Admin Support - MACD	\$ 2,250.00	\$ 9,000.00	25%
6	Convention Support - MACD	\$ -	\$ 5,000.00	0%
7	Rent Income	\$ 3,030.00	\$ 12,120.00	25%
8	<b>TOTAL OFFICE/GENERAL ADMIN</b>	<b>\$ 5,280.00</b>	<b>\$ 26,120.00</b>	
9	<b>PROGRAM INCOME</b>	\$ 232,624.85	\$ 1,363,842.54	17%
10	<b>REFUNDS/DIVIDENS/REWARDS</b>	\$ -	\$ 700.00	0%
11	<b>TOTAL INCOME</b>	<b>\$ 238,196.13</b>	<b>\$ 1,390,967.54</b>	
12	<b>GROSS PROFIT</b>	<b>\$ 238,196.13</b>	<b>\$ 1,390,967.54</b>	
	EXPENSES	Actual	2020 Budget	
13	<b>MEETINGS</b>			
14	Board Meetings	\$ -	\$ 500.00	0%
15	Convention	\$ -	\$ 100.00	0%
16	Spring Board	\$ -	\$ 100.00	0%
17	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 700.00</b>	
18	<b>MISC EXPENSE</b>	\$ -	\$ 500.00	0%
19	<b>OFFICE BUILDING EXPENSE</b>			
20	Property fees / SID	\$ -	\$ 1,344.00	0%
21	Repayment		\$ 7,215.00	0%
22	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 8,559.00</b>	
23	<b>OFFICE/GENERAL ADMIN EXPENSE</b>			
24	Annual Report Printing	\$ 188.00	\$ 500.00	38%
25	Insurance	\$ -	\$ 3,700.00	0%
26	Office Equipment - Hardware/Software	\$ 712.00	\$ 1,500.00	47%
27	Office Maintenance	\$ 140.00	\$ 2,500.00	6%
28	Office Supplies	\$ 249.69	\$ 2,000.00	12%
29	Postage	\$ 11.00	\$ 100.00	11%
30	SOS reporting	\$ 20.00	\$ 20.00	100%
31	Utilities	\$ 1,351.05	\$ 3,500.00	39%
32	<b>TOTAL</b>	<b>\$ 2,671.74</b>	<b>\$ 13,820.00</b>	
33	<b>PAYROLL EXPENSES</b>			
34	<b>WAGES</b>		\$ 290,484.00	35%
35	Holiday Pay	\$ 4,578.57		
36	Regular Pay	\$ 21,396.00		
37	S	\$ 3,300.00		
38	Salary	\$ 58,726.83		
39	Sick Pay	\$ 7,719.82		
40	Vacation Pay	\$ 6,810.38		
41	Wellness Allowance	\$ 5,425.00	\$ 27,300.00	20%
42				

## Soil Water Conservation Districts of MT, Inc.

### Budget vs. Actuals: 2020 budget - FY20

As of April 30th, 2020

43	Retirement	\$	9,403.75	\$	18,155.25	52%
44	Taxes	\$	8,968.42	\$	53,548.09	17%
45	Cell Phone Stipend	\$	600.00	\$	1,800.00	33%
46	Worker's Compensation	\$	1,035.14	\$	6,860.00	15%
47	<b>TOTAL</b>	\$	<b>127,963.91</b>	\$	<b>398,147.34</b>	
48	<b>PROFESSIONAL SERVICES</b>					
49	Accounting/Audit			\$	16,000.00	0%
50	Consulting/ Board Dev. / Nonprofit	\$	-	\$	500.00	0%
51	Legal			\$	1,500.00	0%
52	Quickbooks	\$	334.00	\$	1,020.00	33%
53	Tax Preperation	\$	18.97	\$	1,200.00	2%
54	<b>TOTAL</b>	\$	<b>352.97</b>	\$	<b>20,220.00</b>	
55	<b>TRAINING/WORKSHOPS/MEMBERSHIPS</b>	\$	122.54	\$	2,500.00	5%
56	Memberships. Dues, subscriptions	\$	30.00	\$	500.00	6%
57	<b>TOTAL</b>	\$	<b>152.54</b>	\$	<b>3,000.00</b>	
58	<b>TRAVEL</b>					
59	Board			\$	2,000.00	0%
60	Staff	\$	2,458.43	\$	45,000.00	5%
61	<b>TOTAL</b>	\$	<b>2,458.43</b>	\$	<b>47,000.00</b>	
62	<b>*PROGRAM EXPENSES (Passthrough)</b>	\$	120,977.17	\$	617,500.00	20%
63	<b>WEBSITE</b>	\$	-	\$	500.00	0%
64	<b>TOTAL EXPENSES</b>	\$	<b>254,576.76</b>	\$	<b>1,110,046.34</b>	23%
65	<b>NET</b>	\$	<b>(16,380.63)</b>	\$	<b>280,921.20</b>	

**PENDING INCOME \$ 15,432.87**

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#### ADDITIONAL NOTES

Report does not include BPMC - See next Page

**Soil Water Conservation Districts of MT, Inc.**  
**Bridger Plant Materials Center**  
**Budget vs. Actuals: 2020 budget - FY20**  
**As of April 30th 2020**

INCOME		Actual as of Feb 11th, 2020		2020 Budget	
1	<b>BRIDGER PMC INCOME</b>				
2	Income	\$	17,489.05	\$	-
3	Barley and Hay Sales	\$	4,331.90	\$	5,000.00
4	Interest/cash on hand	\$	18.49	\$	-
5	MT District Donations	\$	105.00	\$	1,125.00
6	NRCS Rent	\$	16,668.00	\$	50,000.00
7	WY District Dues	\$		\$	1,600.00
8	<b>TOTAL BRIDGER INCOME</b>	\$	<b>38,612.44</b>	\$	<b>57,725.00</b>

EXPENSES		Actual as of Feb 11th, 2020		2020 Budget	
9	<b>BRIDGER PMC EXPENSES</b>	\$	25.00		
10	Administration Staff & Taxes	\$	1,591.25	\$	200.00
11	Seasonal Staff & Taxes			\$	28,000.00
12	Worker's Comp				
13	Irrigation Water Assessment			\$	1,400.00
14	Janitorial Service	\$	1,125.00	\$	6,500.00
15	Maintenance			\$	1,000.00
16	Property insurance			\$	4,400.00
17	Surety Bond			\$	100.00
18	Taxes Paid			\$	2,600.00
19	<b>TOTAL BRIDGER EXPENSES</b>	\$	<b>2,741.25</b>	\$	<b>44,200.00</b>

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# Soil Water Conservation Districts of MT, Inc.

## Profit and Loss

As of April 30th, 2020

	INCOME		TOTAL
1	<b>INTEREST</b>	\$	2.65
2	Int. Income-MT. Comm Foundation	\$	288.63
3	<b>TOTAL INTEREST</b>	\$	<b>291.28</b>
4	<b>OFFICE/GENERAL ADMIN</b>		
5	Admin Support - MACD	\$	2,250.00
5	Rent Income	\$	3,030.00
6	<b>TOTAL OFFICE/GENERAL ADMIN</b>	\$	<b>5,280.00</b>
7	<b>*PROGRAM INCOME</b>	\$	232,624.85
8	<b>TOTAL INCOME</b>	\$	<b>238,196.13</b>
9	<b>GROSS PROFIT</b>	\$	<b>238,196.13</b>
10			
	EXPENSES		TOTAL
12	<b>OFFICE/GENERAL ADMIN EXPENSE</b>		
13	Annual Report Printing	\$	188.00
14	Office Equipment - Hardware/Software	\$	712.00
15	Office Maintenance	\$	140.00
16	Office Supplies	\$	249.69
17	Postage	\$	11.00
18	SOS reporting	\$	20.00
19	Utilities	\$	1,351.05
20	<b>TOTAL OFFICE/GENERAL ADMIN</b>	\$	<b>2,671.74</b>
21	<b>PAYROLL EXPENSES</b>		
22	<b>Wages</b>		
23	Holiday Pay	\$	4,578.57
24	Regular Pay	\$	21,396.00
25	S	\$	3,300.00
26	Salary	\$	58,726.83
27	Sick Pay	\$	7,719.82
28	Vacation Pay	\$	6,810.38
29	Wellness Allowance	\$	5,425.00
30	Retirement	\$	9,403.75
31	Taxes	\$	8,968.42
32	Cell Phone Stipend	\$	600.00
33	Worker's Compensation	\$	1,035.14
34	<b>TOTAL PAYROLL</b>	\$	<b>127,963.91</b>
35	<b>PROFESSIONAL SERVICES</b>		
36	Accounting/Audit		
37	Consulting/ Board Dev. / Nonprofit		
38	Legal		
39	Quickbooks	\$	334.00
40	Tax Preperation	\$	18.97
41	<b>TOTAL PROFESSIONAL SERVICES</b>	\$	<b>352.97</b>
42	<b>TRAINING/WORKSHOPS/MEMBERSHIPS</b>	\$	122.54

**Soil Water Conservation Districts of MT, Inc.**  
**Profit and Loss**  
**As of April 30th, 2020**

43	Memberships. Dues, subscriptions	\$	30.00
44	<b>TOTAL</b>	<b>\$</b>	<b>152.54</b>
45	<b>TRAVEL</b>		
46	Board		
47	Staff	\$	2,458.43
48	<b>TOTAL TRAVEL</b>	<b>\$</b>	<b>2,458.43</b>
49	<b>*PROGRAM EXPENSES (Passthrough)</b>	<b>\$</b>	<b>120,977.17</b>
50	<b>WEBSITE</b>		
51	<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>254,576.76</b>
52	<b>NET</b>	<b>\$</b>	<b>(16,380.63)</b>

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**ADDITIONAL NOTES**

Report does not include BPMC - See next Page



**Soil Water Conservation Districts of MT, Inc.**  
**Bridger Plant Materials Center**  
**Profit and Loss**  
**As of April 30th, 2020**

INCOME		TOTAL
1	<b>BRIDGER PMC INCOME</b>	
2	Income	\$ 17,489.05
3	Barley and Hay Sales	\$ 4,331.90
4	Interest/cash on hand	\$ 18.49
5	MT District Donations	\$ 105.00
6	NRCS Rent	\$ 16,668.00
7	WY District Dues	
8	<b>TOTAL BRIDGER INCOME</b>	<b>\$ 38,612.44</b>
EXPENSES		TOTAL
9	<b>BRIDGER PMC EXPENSES</b>	\$ 25.00
10	Administration Staff & Taxes	\$ 1,591.25
11	Seasonal Staff & Taxes	
12	Worker's Comp	
13	Irrigation Water Assessment	
14	Janitorial Service	\$ 1,125.00
15	Maintenance	
16	Property insurance	
17	Surety Bond	
18	Taxes Paid	
19	<b>TOTAL BRIDGER EXPENSES</b>	<b>\$ 2,741.25</b>

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**Soil & Water Conservation Districts of MT, Inc.**  
**Balance Sheet**  
As of April 30th, 2020

		Total
<b>1 ASSETS</b>		
2 Current Assets		
3 Bank Accounts		
4	Bridger PMC - Opportunity 1611	\$ 100.45
5	Bridger PMC checking-Roundup(7929)	\$ 4,230.88
6	Bridger PMC RBC Capital Market- Roundup	\$ 11,973.75
7	Bridger PMC Savings-Roundup(8244)	\$ 33,066.07
8	Checking - Opportunity 6498	\$ 140,770.82
9	PayPal	\$ -
10	Petty Cash	\$ 94.00
11	Savings - Opportunity 5549	\$ 23,699.19
<b>12</b>	<b>Total Bank Accounts</b>	<b>\$ 213,935.16</b>
13 Accounts Receivable		
14	Accounts Receivable	\$ (539.45)
<b>15</b>	<b>Total Accounts Receivable</b>	<b>\$ (539.45)</b>
16 Other Current Assets		
17	Prepaid Health Insurance	\$ 1,996.18
18	prepaid insurance- BPMC	\$ 1,808.00
19	Uncategorized Asset	\$ (67.00)
20	Undeposited Funds	\$ -
<b>21</b>	<b>Total Other Current Assets</b>	<b>\$ 3,737.18</b>
<b>22</b>	<b>Total Current Assets</b>	<b>\$ 217,132.89</b>
23 Fixed Assets		
24	Accum. Depr.	\$ (217,633.38)
25	Bridger PMC Leasehold Improvements	\$ 76,507.00
26	Equipment & Furniture	\$ 15,823.00
27	Helena Office and Bridger PMC Building	\$ 272,646.00
28	Land	\$ 86,448.00
29	Truck - Grey F150, 2007 - MRP program	
30	Original cost	\$ -
31	Total Truck - Grey F150, 2007 - MRP program	\$ -
32	Truck Ford F150, Green, 2007 - MRP program	
33	Original cost	\$ -
34	Total Truck Ford F150, Green, 2007 - MRP program	\$ -
<b>35</b>	<b>Total Fixed Assets</b>	<b>\$ 233,790.62</b>
<b>36</b>	<b>TOTAL ASSETS</b>	<b>\$ 450,923.51</b>
<b>37 LIABILITIES AND EQUITY</b>		
38 Liabilities		
39 Current Liabilities		
40	Accounts Payable	
41	Accounts Payable	\$ -
42	Total Accounts Payable	\$ -

43	Credit Cards		
44	US Bank Credit Card	\$	2,256.00
<b>45</b>	<b>Total Credit Cards</b>	<b>\$</b>	<b>2,256.00</b>
46	Other Current Liabilities		
47	Direct Deposit Payable	\$	35,620.81
48	Payroll Liabilities		
49	Blue Cross Blue Shield	\$	943.94
50	Federal Taxes (941/944)	\$	3,119.92
51	Federal Unemployment (940)	\$	26.49
52	MT Income Tax	\$	-
53	MT Unemployment Tax	\$	277.17
54	Retirement Contribution Payable	\$	11,749.78
<b>55</b>	<b>Total Payroll Liabilities</b>	<b>\$</b>	<b>16,117.30</b>
56	Vacation/Sick Leave Liability	\$	19,171.60
<b>57</b>	<b>Total Other Current Liabilities</b>	<b>\$</b>	<b>70,909.71</b>
<b>58</b>	<b>Total Current Liabilities</b>	<b>\$</b>	<b>73,165.71</b>
59	Long-Term Liabilities		
60	Boulder River Note Payable	\$	19,957.77
61	Meagher County Note Payable	\$	-
62	Sidewalk Improvement N/P	\$	4,851.00
63	Treasure County Note Payable	\$	-
<b>64</b>	<b>Total Long-Term Liabilities</b>	<b>\$</b>	<b>24,808.77</b>
<b>65</b>	<b>Total Liabilities</b>	<b>\$</b>	<b>97,974.48</b>
66	Equity		
67	Opening Bal Equity	\$	52,270.74
68	Prior Period Adjustment	\$	281.19
69	Retained Earnings	\$	281,446.78
70	Unrealized Gain/Loss on Investments	\$	(540.24)
71	Net Income	\$	19,490.56
<b>72</b>	<b>Total Equity</b>	<b>\$</b>	<b>352,949.03</b>
<b>73</b>	<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$</b>	<b>450,923.51</b>

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## Soil & Water Conservation Districts of MT, Inc.

### Check Detail

March 16 - April 30, 2020

Date	Transaction Type	Name	Memo/Description	Amount
<b>Checking - Opportunity</b>				
<b>6498</b>				
3/16/2020	Payroll Check	3/1/2020 - 3/15/2020 Payroll	Pay Period: 03/16/2020-03/31/2020	\$ (9,865.70)
03/17/2020	Check	Integrated Imaging Systems-V	Konica Bizhub C360 copier	\$ (700.00)
03/18/2020	Tax Payment	MT Department of Revenue	Tax Payment for Period: 03/18/2020-03/20/2020	\$ (599.00)
03/18/2020	Tax Payment	IRS	Tax Payment for Period: 03/18/2020-03/20/2020	\$ (2,757.70)
03/18/2020	Tax Payment	MT Department of Revenue	Tax Payment for Period: 03/18/2020-03/20/2020	\$ (2.00)
03/18/2020	Tax Payment	IRS	Tax Payment for Period: 03/18/2020-03/20/2020	\$ (14.92)
03/20/2020	Check	Kemp Events, LLC	Invoice SH2020-4 soil health 2020 event	\$ (2,644.85)
03/26/2020	Check	Mitch Auer	Mileage for 2020 Soil Health Symposium	\$ (85.80)
03/26/2020	Check	Ecdysis Foundation	travel & speaker fee	\$ (5,415.80)
03/26/2020	Check	Billings Hotel and Convention Center-V	Soil Health Symposium hotel rooms	\$ (4,348.76)
03/31/2020	Expense		HEALTH CARE SERV OBPPAYMT XXXXXX HEALTH CARE SERV OBPPAYMT XXXXXX4230	\$ (1,686.51)
<hr/>				
04/02/2020	Payroll Check	Payroll 3/16/2020 - 3/31/2020	Pay Period: 03/16/2020-03/31/2020	\$ (12,959.33)
04/03/2020	Tax Payment	MT Department of Revenue	Tax Payment for Period: 04/01/2020-04/03/2020	\$ (639.00)
04/03/2020	Tax Payment	IRS	Tax Payment for Period: 04/01/2020-04/03/2020	\$ (2,933.76)
04/06/2020	Check	Petroleum County Conservation District-V	Invoice #375 BSWC member work- Story Maps	\$ (6,125.00)
04/06/2020	Check	Wendy Weissman, CPA-V	Invoice 11317 Payroll and QBO	\$ (84.50)
04/06/2020	Tax Payment	MT Department of Revenue	Tax Payment for Period: 04/01/2020-04/03/2020	\$ (186.00)
04/06/2020	Tax Payment	IRS	Tax Payment for Period: 04/01/2020-04/03/2020	\$ (786.57)
04/09/2020	Tax Payment	MT Unemployment Insurance Division	Tax Payment for Period: 01/01/2020-03/31/2020	\$ (886.85)
04/13/2020	Check	Montana Conservation Corps-V	Second Payment for BSWC member for Bridger Plant Materials Center	\$ (3,125.00)
04/13/2020	Check	Retirement	Q1 2020 retirement contribution	\$ (4,507.98)
04/17/2020	Payroll Check	Payroll 4/01/2020 - 4/15/2020	Pay Period: 04/01/2020-04/15/2020	\$ (8,733.23)
04/20/2020	Tax Payment	MT Department of Revenue	Tax Payment for Period: 04/15/2020-04/17/2020	\$ (545.00)
04/20/2020	Tax Payment	IRS	Tax Payment for Period: 04/15/2020-04/17/2020	\$ (2,560.54)
04/27/2020	Check	South East Research Farm Inc	Speaker Travel Reimbursement	\$ (1,000.00)
04/27/2020	Check	David Hayden	travel expenses for Soil Health Symposium 2020	\$ (308.00)
04/29/2020	Check	Wendy Weissman, CPA-V	Invoice 114411 Payroll and QBO	\$ (80.50)
04/29/2020	Check	Lake County CD-V	BSWC cost share reimbursement	\$ (6,125.00)
04/29/2020	Check	Missoula County Weed District	BSWC cost share reimbursement	\$ (6,125.00)
				<b>\$ (75,966.60)</b>
<hr/>				
03/23/2020	Expense		CITY OF HELENA UT BILL 000231130 CITY OF HELENA UT BILL 000231130002318	\$ (42.08)
03/26/2020	Expense		CHARTER COMMUNIC CHARTER CO XXXX CHARTER COMMUNIC CHARTER CO XXXXXX0363 SPA	\$ (159.97)
<hr/>				
04/07/2020	Expense		NORTHWESTERN NWE BILL 2144772 NORTHWESTERN NWE BILL 2144772	\$ (112.32)
04/21/2020	Expense		CITY OF HELENA UT BILL 000231130 CITY OF HELENA UT BILL 000231130002318	\$ (45.22)
04/27/2020	Expense		CHARTER COMMUNIC CHARTER CO XXXX CHARTER COMMUNIC CHARTER CO XXXXXX0363 SPA	\$ (159.97)
				<b>\$ (519.56)</b>
<hr/>				
<b>Savings - Opportunity</b>				
<b>5549</b>				

**Soil & Water Conservation Districts of MT, Inc.**  
**Transaction Report**  
**March 16 - April 30, 2020**

US Bank Credit Card	Date	Transaction Type	Memo/Description	Account	Split	Amount
			Beginning Balance			
	03/23/2020	Expense		US Bank Credit Card	Program Expenses	199.00
	03/25/2020	Credit Card Credit		US Bank Credit Card	Program Expenses	-180.00
	03/30/2020	Expense		US Bank Credit Card	Program Expenses	2.50
	04/01/2020	Transfer		US Bank Credit Card	Checking - Opportunity 6498	-1,040.61
	04/02/2020	Expense		US Bank Credit Card	Program Expenses	13.95
	04/06/2020	Expense		US Bank Credit Card	Program Expenses	13.95
	04/08/2020	Expense	Printer Toner	US Bank Credit Card	Office/General Administrative Expenses:Office Supplies	104.00
	04/13/2020	Expense		US Bank Credit Card	Program Expenses	5.00
	04/20/2020	Expense		US Bank Credit Card	Program Expenses	23.90
	04/20/2020	Expense		US Bank Credit Card	Program Expenses	13.95
	04/21/2020	Expense		US Bank Credit Card	Program Expenses	41.85
	04/23/2020	Expense	Lap top	US Bank Credit Card	Bridger PMC Expenses:Administration	1,591.25
	04/27/2020	Expense	WiFi bridge	US Bank Credit Card	Office/General Administrative Expenses:Office Supplies	30.61
	04/28/2020	Expense		US Bank Credit Card	Program Expenses	16.45
<b>Total for US Bank Credit Card</b>						<b>\$ 835.80</b>
<b>TOTAL</b>						<b>\$ 835.80</b>

Thursday, Apr 30, 2020 09:45:47 AM GMT-7 - Accrual Basis