



SWCDM BOARD MEETING

November 17th, 2020

Meeting Minutes

BOARD MEMBERS PRESENT:

Mike Hansen: Chair	Gene Evans: Treas	John Anderson	Roddy Rost
Jeff Wivholm: Vice Chair	Dean Rogge	Roger Hybner	

OTHERS PRESENT: Stephanie Adams, Jeff Tiberi, Willie Bernard, Keri Bilbo, Dominique Shores, Joe Scienna, Becky Clements, Stacey Barta, Elisha Dempsy

Meeting called to order by Mike Hansen at 8:03 AM

Approve Meeting Minutes (July 28th)

- Motion to Approve: Roddy Rost
- Seconded: John Anderson
- VOTE: Motion Carries

Review and acceptance of the Financial Report:

Included: Budget Vs. Actual, P&L, Balance Sheet, Check & Credit Card detail.

- Motion to Approve: Jeff Wivholm
- Second: Roddy Rost
- VOTE: Motion Carries

Review and acceptance of the 2021 Budget:

Stephanie provided a draft 2021 budget, some numbers still need to be firmed-up regarding wages, which were approved this morning during the executive/closed meeting. Stephanie also noted that we are waiting to hear from DNRC about some other potential funding for the Communications Specialist position. We are also pending a 2021 budget from the Bridger PMC. There may also be more questions about the budget if the merger is approved at the MACD meeting. The Board agreed that we will hold another short meeting in December to finalize the 2021 budget. Stephanie will send out a doodle poll for a meeting during the first week of December.

Draft Programs Advisory Committee Charter

The draft Committee Charter was sent to the board for review.

Regarding Charter, Article 2: Composition of Committee Members:

- Currently the draft charter reads as 2 MACD Board Members, 2 abroad CD supervisors from districts in good standing, and 3 members from the Employees Organization.
- The Board had previously discussed changing this to 3 MACD Board Members, 3 abroad CD supervisors from districts in good standing, and 1 member from the employees organization and from a district in good standing.

Motion to approve the Programs Advisory Committee Charter, pending that the MACD board revise the Programs Advisory Committee Charter Article 2, to consist of 3 members of the MACD Board of Directors, 3 district supervisors from a pool of districts in good standing, elected by the MACD Board, and 1 district employee (from a district in good standing) from the Employees Organization to be recommended by the EO and elected by the MACD Board of Directors.

- Motion: Jeff Wivholm
- Second: John Anderson
- VOTE: Motion Carries

Regarding Merger Round Table and General Questions:

Mike Hansen will be the SWCDM representative on the merger round-table discussion during the Nov. 18th MACD meeting. He provided an overview of what he will be covering: how the charter will help to accomplish programmatic goals established by SWCDM, while also holding the committee accountable to the MACD Board and membership.

Question: Why does there need to be a committee, why not have MACD take on these program responsibilities

Answer: Program oversight requires a level of flexibility and ability that is more difficult to obtain by a larger board, the 7 member committee is helpful in providing quick action and response to the Programs Manager. Due to the amount of programs we manage, it would also be difficult for the MACD board to keep tabs on all the programs on top of their primary focuses (i.e. legislation and membership). The Programs Committee will still report to the MACD Board and will be held accountable to the MACD mission and purpose.

Question: The word “Charter” will be new to many people. What does that word mean to the membership? (i.e. Charter Vs. Bylaws Vs. how the Standing Committees are set up)

Answer: In the legal world, The Charter allows the MACD Board to delegate more responsibilities to the Programs Committee (i.e. decisions about grant funding) and helps define the committee as different from the Standing Committees. The Charter direction was recommended by the Attorney assisting MACD with the merger. It was recommended that the Charter could be likened to a “Operating Guideline”.

Question: How does the merger affect our exemption status?

Answer: MACD is dissolving and moving their assets to the 501c(3), so we will all be under the same status. The intent is to re-name the 501c(3) as MACD and take on MACD bylaws. “SWCDM” and its current bylaws will essentially be removed and be moved to the Programs Advisory Committee, under MACD. Lobbying is still allowed under a 501c(3) up to a certain percentage of the budget, which was already discussed by the Reorganization Study Committee.

Updates on BPMC LLC

- Stephanie discussed that we are simply waiting for time and opportunity to work with the Attorney on moving forward with forming the LLC. This might not happen before January 1st, as originally planned.

Programs Overview

A program overview was provided as part of the Meeting Notice (attached).

Communications Specialist

Eric Rannestad was hired for the Communications Specialist position, he will be based out of Bozeman and will work primarily remotely. Stephanie will be confirming a start date with him on Nov. 18th, but is hoping that he will be able to start by the first week of December.

Reports/Open Mic

Stacey Barta, DNRC: DNRC is in a holding pattern until new leadership takes over. From the Range Resource Center, she has been assisting SWCDM and MRCDC on providing guidance on the Ranching for Rivers program and is hoping to continue with in-person events in 2021

Keri Bilbo, NRCS: A partners report will be provided at the MACD meeting and a report was given to the districts during Area Meetings. Keri mentioned the Mentoring program for new NRCS employees and encouraged interested folks to reach out to their Area Conservationist. The Mentor program helps place new NRCS employees with producers to help them get to know landowners and ranching and farming operations. The MT Focus program has brought in 8 Million additional dollars in EQIP funding.

Motion to Adjourn:

- Motion: Jeff Wivholm
- Seconded: Roddy Rost
- VOTE: Motion passes

NEXT MEETING: Stephanie will send out a poll regarding a conference call during the first week of December



11/11/2020 Programs Update

Grant-Funded Programs:

1. Mini-Grant Program

- a. FY2018 contract will be closed within the next few weeks.
- b. FY2019 contract is ongoing, all funds encumbered.
- c. FY2020 contract has been executed (\$32,000). Work will begin on a 2021 Call for Applications in December/January.
- d. FY2021 DEQ 319 application has been submitted for 2022 funding

2. Flathead Basin Wastewater Partnership

- a. MOU partnership established with entities in the Flathead Basin (i.e. Lake & Flathead CD, Flathead County, & Flathead Basin Commission)
- b. DEQ 319 grant executed (\$70,000) for septic system cost-share program (\$30,000 available for cost-share) and community education and outreach.
 - i. \$10,875 of this grant is encumbered for a shared Big Sky Watershed Corps member, with Lake CD for implementation of the DEQ cost-share program and coordination of the flathead basin partnership

2. Ranching for Rivers

- a. Agreement expires June, 2021. A request to extend to December 2021 has been submitted
- b. \$ 21,491.40 encumbered in landowner contracts for 4 projects to be completed in spring 2021
- c. \$55,508.60 remaining in available cost-share.
- d. Working with MRCDC to advertise the program to interested districts and watershed groups with interested landowners.

3. Watershed Stewardship Funding

- a. \$ 10,975 encumbered for subawarded program with the Gallatin Conservation District
- b. \$6,125 encumbered as 50% of cost for shared BSWC member under the Flathead Basin Wastewater Partnership efforts

NRCS Contribution Agreements

1. Conservation Delivery Agreement (Pollinators, Soil Health, & Conservation Stories)

- a. Agreement expires August, 2021. \$ 289,551.44 expended, \$ 112,526.00 encumbered, \$ 104,385.56 remaining.
- b. Soil Health: The 2021 Symposium has been canceled due to COVID. Efforts are ongoing to prepare for the 2022 event. Funds have been secured through the MCPI agreement if agreement deadline is unable to be extended.

- c. BSWC: the 2020 term ends Nov. 13th and the 2021 term starts Jan. 11. We are providing cost share funding for BPMC, Lake CD, CEMIST and Missoula Weed District.

2. Montana Conservation Partnership Initiative

- a. Subawards
 - i. \$1,242,680.24 encumbered in partnership subawards
 - ii. Current Agreements: PF, Little Beaver CD, BCR, SGI, and Blackfoot Challenge, MRCDC, Valley CD
 - iii. Pending Agreements: YRCDC
- b. Sage Grouse Initiative:
 - i. Currently 3 employees are placed in Malta, Ekeleka, and Roundup. Possibility for a 4th employee in Glasgow or elsewhere.
 - ii. Partnership agreements ongoing with WWF and FWP for support to these positions.

Bridger Plant Materials Center

- The 2020 financial summary has been sent to BPMC for approval
- Pending communications with Attorney, Joel Crowley, regarding next steps for LLC formation.

Other Completed SWCDM Activities since 09/22/2020:

- 10/01 - 10/09 - Attend and assisted with Zoom district Area Meetings
- 10/14 - participated in a meeting with SWCDM, MACD, and attorney regarding the drafting of a merged entity bylaws and charter
- Assisted Rebecca with drafting of a programs advisory committee charter
- 10/22 - conducted BSWC interviews with Heidi Fleury and Kate Wilson
- Posted SWCDM Communications Specialist Job Announcement
- 11/02 - conducted Communications interviews with the personnel committee and offered the position to Eric Rannestad, who has accepted the position.
- Executed a \$5,000 contract with DNRC as starter funds for the Communications position
- Melissa has been working on year-end training for 2020 BSWC members and worked with MCC & MWCC on 2021 host site selection

Soil Water Conservation Districts of MT, Inc.

Budget vs. Actuals: 2020 budget - FY20

As of Nov. 6th, 2020

INCOME		Actual	2020 Budget	
1	INTEREST	\$ 9.26	\$ 15.00	62%
2	Int. Income-MT. Comm Foundation	\$ 288.63	\$ 290.00	100%
3	TOTAL	\$ 297.89	\$ 305.00	
4	OFFICE/GENERAL ADMIN			
5	Admin Support - MACD	\$ 15,288.17	\$ 9,000.00	170%
6	Convention Support - MACD	\$ -	\$ 5,000.00	0%
7	Rent Income	\$ 8,874.61	\$ 12,120.00	73%
8	TOTAL	\$ 24,162.78	\$ 26,120.00	
9	PROGRAM INCOME	\$ 465,138.76	\$ 1,363,842.54	34%
10	REFUNDS/DIVIDENS/REWARDS	\$ 5.69	\$ 700.00	1%
11	TOTAL INCOME	\$ 489,605.12	\$ 1,390,967.54	
12	GROSS PROFIT	\$ 489,605.12	\$ 1,390,967.54	
EXPENSES		Actual	2020 Budget	
13	*CARES Purchases (hardware & software)	\$ 9,038.93		
14	MEETINGS			
15	Board Meetings	\$ -	\$ 500.00	0%
16	Convention	\$ -	\$ 100.00	0%
17	Spring Board	\$ -	\$ 100.00	0%
18	TOTAL	\$ -	\$ 700.00	
19	MISC EXPENSE	\$ -	\$ 500.00	0%
20	OFFICE BUILDING EXPENSE	\$ 35.00		
21	Property fees / SID	\$ 1,343.33	\$ 1,344.00	100%
22	Repayment	\$ -	\$ 7,215.00	0%
23	TOTAL	\$ 1,378.33	\$ 8,559.00	
24	OFFICE/GENERAL ADMIN EXPENSE	\$ 44.59	\$ -	
25	Annual Report Printing	\$ 458.00	\$ 500.00	92%
26	Insurance	\$ 3,643.00	\$ 3,700.00	98%
27	Office Equipment - Hardware/Software	\$ 712.00	\$ 1,500.00	47%
28	Office Maintenance	\$ 1,605.82	\$ 2,500.00	64%
29	Office Supplies	\$ 564.44	\$ 2,000.00	28%
30	Postage	\$ 33.00	\$ 100.00	33%
31	SOS reporting	\$ 20.00	\$ 20.00	100%
32	Utilities	\$ 3,363.59	\$ 3,500.00	96%
33	TOTAL	\$ 10,444.44	\$ 13,820.00	
34	PAYROLL EXPENSES			
35	WAGES		\$ 290,484.00	83%
36	Holiday Pay	\$ 7,641.66		
37	Regular Pay	\$ 62,318.00		
38	S	\$ 8,660.08		
39	Salary	\$ 133,683.90		
40	Sick Pay	\$ 12,901.26		
41	Vacation Pay	\$ 16,943.58		
42	Bonus	\$ 2,000.00		
43	Taxes	\$ 418.71		
44	Wellness Allowance	\$ 10,850.00	\$ 27,300.00	40%

45	Retirement	\$	15,903.61	\$	18,155.25	88%
46	Taxes	\$	20,974.07	\$	53,548.09	39%
47	Cell Phone Stipend	\$	1,425.00	\$	1,800.00	79%
48	Worker's Compensation	\$	2,070.26	\$	6,860.00	30%
49	TOTAL	\$	295,790.13	\$	398,147.34	
50	PROFESSIONAL SERVICES					
51	Accounting/Audit			\$	16,000.00	0%
52	Consulting/ Board Dev. / Nonprofit	\$	-	\$	500.00	0%
53	Legal			\$	1,500.00	0%
54	Quickbooks	\$	821.00	\$	1,020.00	80%
55	Tax Preparation	\$	1,218.97	\$	1,200.00	102%
56	TOTAL	\$	2,039.97	\$	20,220.00	
57	TRAINING/WORKSHOPS/MEMBERSHIPS	\$	122.54	\$	2,500.00	5%
58	Memberships. Dues, subscriptions	\$	280.00	\$	500.00	56%
59	TOTAL	\$	402.54	\$	3,000.00	
60	TRAVEL					
61	Board	\$	838.00	\$	2,000.00	42%
62	Staff	\$	3,021.45	\$	45,000.00	7%
63	TOTAL	\$	3,859.45	\$	47,000.00	
64	PROGRAM EXPENSES (Passthrough)	\$	257,929.41	\$	617,500.00	42%
65	WEBSITE	\$	-	\$	500.00	0%
65	TOTAL EXPENSES	\$	580,883.20	\$	1,110,046.34	52%
65	NET	\$	(91,278.08)	\$	280,921.20	
66						
67	PENDING INCOME		\$43,401.38			

Tuesday, Sep 15, 2020 08:06:42 AM GMT-7 - Accrual Basis

ADDITIONAL NOTES

Report does not include BPMC - See next Page

Soil Water Conservation Districts of MT, Inc.

Profit and Loss

As of Sept. 15th, 2020

	INCOME	TOTAL
1	INTEREST	\$ 9.26
2	Int. Income-MT. Comm Foundation	\$ 288.63
3	TOTAL INTEREST	\$ 297.89
4	OFFICE/GENERAL ADMIN	
5	Admin Support - MACD	\$ 15,288.17
5	Rent Income	\$ 8,874.61
6	TOTAL OFFICE/GENERAL ADMIN	\$ 24,162.78
7	*PROGRAM INCOME	\$ 465,138.76
8	REFUNDS/DIVIDENS/REWARDS	\$ 5.69
9	TOTAL INCOME	\$ 489,605.12
10	GROSS PROFIT	\$ 489,605.12
11		
12	EXPENSES	TOTAL
13	*CARES Purchases (hardware & software)	\$ 9,038.93
14	MEETINGS	
15	Board Meetings	\$ -
16	Convention	\$ -
17	Spring Board	\$ -
18	TOTAL	\$ -
19	MISC EXPENSE	\$ -
20	OFFICE BUILDING EXPENSE	\$ 35.00
21	Property fees / SID	\$ 1,343.33
22	Repayment	\$ -
23	TOTAL	\$ 1,378.33
24		
25	OFFICE/GENERAL ADMIN EXPENSE	\$ 44.59
26	Annual Report Printing	\$ 458.00
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43	Bonus	\$ 2,000.00
44	Taxes	\$ 418.71
45	Bonuses	
46	Wellness Allowance	\$ 10,850.00

47	Retirement	\$	15,903.61
48	Taxes	\$	20,974.07
49	Cell Phone Stipend	\$	1,425.00
50	Worker's Compensation	\$	2,070.26
51	TOTAL PAYROLL	\$	295,790.13
52	PROFESSIONAL SERVICES		
53	Accounting/Audit		
54	Consulting/ Board Dev. / Nonprofit		
55	Legal		
56	Quickbooks	\$	821.00
57	Tax Preparation	\$	1,218.97
58	TOTAL PROFESSIONAL SERVICES	\$	2,039.97
59	TRAINING/WORKSHOPS/MEMBERSHIPS	\$	122.54
60	Memberships. Dues, subscriptions	\$	280.00
61	TOTAL	\$	402.54
62	TRAVEL		
63	Board	\$	838.00
64	Staff	\$	3,021.45
65	TOTAL TRAVEL	\$	3,859.45
66	*PROGRAM EXPENSES (Passthrough)	\$	257,929.41
65	WEBSITE		
66	TOTAL EXPENSES	\$	580,883.20
67	NET	\$	(91,278.08)

Friday, Nov 06, 2020 10:35:53 AM GMT-8

ADDITIONAL NOTES

Report does not include BPMC - See next Page

Soil Water Conservation Districts of MT, Inc.

Balance Sheet

As of Nov. 6th, 2020

1	ASSETS	TOTAL
2	Current Assets	
3	Bank Accounts	
4	Bridger PMC - Opportunity 1611	\$ 100.47
5	Bridger PMC checking-Roundup(7929)	\$ 4,448.19
6	Bridger PMC RBC Capital Market- Roundup	\$ 11,973.75
7	Bridger PMC Savings-Roundup(8244)	\$ 28,096.27
8	Checking - Opportunity 6498	\$ 81,871.93
9	PayPal	\$ 6,111.60
10	Petty Cash	\$ 94.00
11	Savings - Opportunity 5549	\$ 31,633.24
12	Total Bank Accounts	\$ 164,329.45
13	Accounts Receivable	\$ 161,075.41
14	Accounts Receivable	\$ 1,378.25
15	Total Accounts Receivable	\$ 1,378.25
16	Other Current Assets	
17	Prepaid Health Insurance	\$ 1,996.18
18	prepaid insurance- BPMC	\$ 1,808.00
19	Uncategorized Asset	\$ (201.00)
20	Undeposited Funds	\$ -
21	Total Other Current Assets	\$ 3,603.18
22	Total Current Assets	\$ 169,310.88
23	Fixed Assets	
24	Accum. Depr.	\$ (217,633.38)
25	Bridger PMC Leasehold Improvements	\$ 76,507.00
26	Equipment & Furniture	\$ 15,823.00
27	Helena Office and Bridger PMC Building	\$ 272,646.00
28	Land	\$ 86,448.00
29	Truck - Grey F150, 2007 - MRP program	
30	Original cost	
31	Total Truck - Grey F150, 2007 - MRP program	
32	Truck Ford F150, Green, 2007 - MRP program	
33	Original cost	
34	Total Truck Ford F150, Green, 2007 - MRP program	
35	Total Fixed Assets	\$ 233,790.62
36	TOTAL ASSETS	\$ 403,101.50
37	LIABILITIES AND EQUITY	
38	Liabilities	
39	Current Liabilities	
40	Accounts Payable	
41	Accounts Payable	
42	Total Accounts Payable	
43	Credit Cards	
44	US Bank Credit Card	\$ 7,431.70
45	Total Credit Cards	\$ 7,431.70
46	Other Current Liabilities	
47	Direct Deposit Payable	\$ 35,620.81
48	Payroll Liabilities	

49	Blue Cross Blue Shield	\$	954.55
50	Federal Taxes (941/944)	\$	3,119.92
51	Federal Unemployment (940)	\$	26.49
52	MT Income Tax	\$	-
53	MT Unemployment Tax	\$	(453.81)
54	Retirement Contribution Payable	\$	11,749.78
55	Total Payroll Liabilities	\$	15,396.93
56	Vacation/Sick Leave Liability	\$	19,171.60
57	Total Other Current Liabilities	\$	70,189.34
58	Total Current Liabilities	\$	77,621.04
59	Long-Term Liabilities		
60	Boulder River Note Payable	\$	19,957.77
61	Meagher County Note Payable	\$	-
62	Sidewalk Improvement N/P	\$	4,851.00
63	Treasure County Note Payable	\$	-
64	Total Long-Term Liabilities	\$	24,808.77
65	Total Liabilities	\$	102,429.81
66	Equity		
67	Opening Bal Equity	\$	52,270.74
68	Prior Period Adjustment	\$	281.19
69	Retained Earnings	\$	281,346.78
70	Unrealized Gain/Loss on Investments	\$	(540.24)
71	Net Income	\$	(32,686.78)
72	Total Equity	\$	300,671.69
73	TOTAL LIABILITIES AND EQUITY	\$	403,101.50

Friday, Nov 06, 2020 10:33:59 AM GMT-8 - Accrual Basis

Soil & Water Conservation Districts of MT, Inc.
Transaction Report
 Sept. 14th - Nov. 6th, 2020

	Date	Transaction Type	Memo/Description	Account	Amount
US Bank Credit Card					
	09/14/2020	Expense	jotform	Program Expenses	\$ 5.00
	09/23/2020	Expense	blinds	Office/General Administrative Expenses:Office Maintenance	\$ 16.83
	09/28/2020	Expense	Green Geeks	Program Expenses	\$ 2.50
	10/01/2020	Transfer		Checking - Opportunity 6498	\$ (2,850.15)
	10/02/2020	Expense	Green Geeks	Program Expenses	\$ 48.00
	10/07/2020	Expense	Stamps	Postage	\$ 22.00
	10/07/2020	Expense	Batteries	Office/General Administrative Expenses	\$ 15.19
	10/13/2020	* Expense		CARES purchases	\$ 399.99
	10/13/2020	* Expense		CARES purchases	\$ 625.49
	10/13/2020	Expense	Jotform	Program Expenses	\$ 5.00
	10/13/2020	* Expense		CARES purchases	\$ 21.80
	10/13/2020	* Expense		CARES purchases	\$ 899.00
	10/13/2020	* Expense		CARES purchases	\$ 48.49
	10/13/2020	Expense	AAA Membership Renewal	Program Expenses	\$ 111.00
	10/13/2020	* Expense		CARES purchases	\$ 21.79
	10/13/2020	Expense	POP compliance fee	Program Expenses	\$ 485.00
	10/13/2020	* Expense		CARES purchases	\$ 297.89
	10/13/2020	Expense	2 ESRI GIS licenses Ruby and Madison CD	Program Expenses	\$ 200.00
	10/14/2020	* Expense		CARES purchases	\$ 109.99
	10/14/2020	* Expense		CARES purchases	\$ 199.99
	10/14/2020	* Expense		CARES purchases	\$ 165.00
	10/15/2020	* Expense		CARES purchases	\$ 45.79
	10/15/2020	* Expense		CARES purchases	\$ 709.01
	10/15/2020	* Expense		CARES purchases	\$ 1,244.95
	10/19/2020	Expense	Green Geeks	Program Expenses	\$ 13.95
	10/20/2020	Expense	Green Geeks	Program Expenses	\$ 299.40
	10/21/2020	* Expense		CARES purchases	\$ 199.99
	10/21/2020	Expense	mailing of certificates to MWCC	Program Expenses	\$ 7.75
	10/21/2020	Transfer		Uncategorized Asset	\$ (83.75)
	10/22/2020	* Expense		CARES purchases	\$ 99.99
	10/26/2020	Expense	Green Geeks	Program Expenses	\$ 13.95
	10/26/2020	Expense	ice melt	Office/General Administrative Expenses:Office Maintenance	\$ 9.94
	10/26/2020	* Expense		CARES purchases	\$ 69.00
	10/28/2020	Expense	Green Geeks	Program Expenses	\$ 26.40
	10/28/2020	Expense	Jotform	Program Expenses	\$ 2.15
	11/02/2020	* Expense		CARES purchases	\$ 1,099.00
	11/02/2020	Credit Card Payment		Checking - Opportunity 6498	\$ (25.77)
Total for US Bank Credit Card					\$ 4,581.55
TOTAL					\$ 4,581.55

* Expenses to be reimbursed through the Buisness Adaptability Program (COVID Relief Funding)

Friday, Nov 06, 2020 10:35:53 AM GMT-8

Soil & Water Conservation Districts of MT, Inc.

Check Detail

September 16th, 2020 - November 6th, 2020

Date	Transaction Type	Name	Memo/Description	Amount
Checking - Opportunity 6498				
09/17/2020	Payroll Check		Pay Period: 09/01/2020-09/15/2020	\$ (9,141.04)
09/18/2020	Tax Payment	IRS	Tax Payment for Period: 09/16/2020-09/18/2020	\$ (2,675.18)
09/18/2020	Tax Payment	MT Department of Revenue	Tax Payment for Period: 09/16/2020-09/18/2020	\$ (518.00)
09/21/2020	Check	Montana Nonprofit Association-V	2020 membership renewal	\$ (250.00)
09/21/2020	Check	Rivers Delivers	lawn mowing 8/20	\$ (28.00)
09/21/2020	Check	Bird Conservancy of the Rockies	MT PLWB costs 7/1 - 7/31 2020	\$ (5,008.70)
09/21/2020	Check	Little Beaver Conservation District-C	expenses 6/29 - 7/ 31 2020 - MCPI Subaward	\$ (1,546.89)
09/21/2020	Check	Little Beaver Conservation District-C	expenses 8/1 - 8/31 2020 - MCPI Subaward	\$ (933.84)
09/22/2020	Expense	Pheasents Forever	PF - MCPI Subaward	\$ (21,201.23)
09/30/2020	Check	Frontline Glass	repair of window sill	\$ (140.85)
09/30/2020	Check	Gallatin Watershed Council	2020 mini-grant reimbursement	\$ (2,995.42)
09/30/2020	Expense		ACH MANAGER FEE ACH MANAGER FEE	\$ (15.00)
09/30/2020	Expense		HEALTH CARE SERV OBPPAYMT XXXXXX	\$ (1,743.73)
10/02/2020	Payroll Check		Pay Period: 09/16/2020-09/30/2020	\$ (9,407.02)
10/02/2020	Expense		WENDY J WEISSMAN SALE WENDY J WEISSMAN SALE	\$ (80.50)
10/05/2020	Tax Payment	MT Department of Revenue	Tax Payment for Period: 10/01/2020-10/02/2020	\$ (518.00)
10/05/2020	Tax Payment	IRS	Tax Payment for Period: 10/01/2020-10/02/2020	\$ (2,718.12)
10/05/2020	Tax Payment	MT Unemployment Insurance Division	Tax Payment for Period: 07/01/2020-09/30/2020	\$ (539.61)
10/06/2020	Expense		UIT PMT STATE OF MONTANA TXP	\$ (539.62)
10/09/2020	Check	Clark's Plumbing & Heating	Repair to apartment bathroom sink	\$ (96.35)
10/14/2020	Expense		Snow blower for office	\$ (125.00)
10/19/2020	Payroll Check		Pay Period: 10/01/2020-10/15/2020	\$ (7,812.73)
10/20/2020	Tax Payment	MT Department of Revenue	Tax Payment for Period: 10/17/2020-10/20/2020	\$ (449.00)
10/20/2020	Tax Payment	IRS	Tax Payment for Period: 10/17/2020-10/20/2020	\$ (2,278.67)
10/20/2020	Check	Esri-V	Esri License (x3)	\$ (300.00)
10/27/2020	Check	Spieker Sprinklers-V	sprinkler blow out/winterization	\$ (71.10)
10/28/2020	Check	Bird Conservancy of the Rockies	MT PLWB costs 8/1 - 8/31 2020	\$ (6,766.20)
10/30/2020	Expense		ACH MANAGER FEE ACH MANAGER FEE	\$ (15.00)
10/30/2020	Expense		HEALTH CARE SERV OBPPAYMT XXXXXX	\$ (1,129.78)
11/02/2020	Credit Card Payment			\$ (25.77)
11/03/2020	Check	Fidelity-V	Q3 2020 Retirement	\$ (3,024.56)
11/03/2020	Check	Flathead Conservation District-V	Mini-Grant reimbursement	\$ (1,999.95)
11/03/2020	Check	Third Element Inc.	Fix electric heaters in Apartment & Fix outlet box in ceiling	\$ (399.30)
11/03/2020	Check	Lewis & Clark County Treasurer-V	Property Taxes	\$ (671.68)
11/03/2020	Payroll Check		Pay Period: 10/16/2020-10/31/2020	\$ (7,830.43)
11/03/2020	Expense		WENDY J WEISSMAN SALE	\$ (80.50)
11/04/2020	Tax Payment	MT Department of Revenue	Tax Payment for Period: 10/31/2020-11/03/2020	\$ (449.00)
11/04/2020	Tax Payment	IRS	Tax Payment for Period: 10/31/2020-11/03/2020	\$ (2,281.21)
				\$ (95,806.98)
Savings - Opportunity 5549				
09/22/2020	Expense		CITY OF HELENA UT BILL	\$ (139.11)
09/28/2020	Expense		CHARTER COMMUNIC CHARTER CO	\$ (159.97)
10/07/2020	Expense		NORTHWESTERN NWE BILL	\$ (64.70)
10/21/2020	Expense		Water bill	\$ (135.54)
10/26/2020	Expense		CHARTER COMMUNIC CHARTER CO	\$ (159.97)
				\$ (659.29)

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Bridger Plant Materials Center

Budget vs. Actuals: 2020 budget - FY20

As of Nov. 6th, 2020

INCOME		Actual as of Feb 11th, 2020	2020 Budget
1	BRIDGER PMC INCOME		
2	Income	\$ 17,489.05	
3	Barley and Hay Sales	\$ 4,331.90	\$ 5,000.00
4	Interest/cash on hand	\$ 48.69	
5	MT District Donations	\$ 1,890.00	\$ 1,125.00
6	NRCS Rent	\$ 41,670.00	\$ 50,000.00
7	WY District Dues	\$ 717.50	\$ 1,600.00
8	TOTAL BRIDGER INCOME	\$ 66,147.14	\$ 57,725.00

EXPENSES		Actual as of Feb 11th, 2020	2020 Budget
9	BRIDGER PMC EXPENSES	\$ 178.17	
10	Administration Staff & Taxes	\$ 1,623.15	\$ 200.00
11	Seasonal Staff & Taxes	\$ 100.00	\$ 4,400.00
12	Worker's Comp	\$ 1,290.00	\$ 1,400.00
13	Irrigation Water Assessment	\$ 3,875.00	\$ 6,500.00
14	Janitorial Service	\$ 281.52	\$ 1,000.00
15	Maintenance		\$ 28,000.00
16	Property insurance		\$ 100.00
17	Surety Bond		\$ 2,600.00
18	Taxes Paid		
	Travel & Food	\$ 208.00	
19	TOTAL BRIDGER EXPENSES	\$ 7,555.84	\$ 44,200.00

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Profit & Loss

As of Sept. 15th, 2020

INCOME		TOTAL
1	BRIDGER PMC INCOME	
2	Income	\$ 17,489.05
3	Barley and Hay Sales	\$ 4,331.90
4	Interest/cash on hand	\$ 48.69
5	MT District Donations	\$ 1,890.00
6	NRCS Rent	\$ 41,670.00
7	WY District Dues	\$ 717.50
8	TOTAL BRIDGER INCOME	\$ 66,147.14
EXPENSES		TOTAL
9	BRIDGER PMC EXPENSES	\$ 178.17
10	Administration	\$ 1,623.15
11	Insurance	\$ 100.00
12	Irrigation Water Assessment	\$ 1,290.00
13	Janitorial Service	\$ 3,875.00
14	Maintenance	\$ 281.52
15	Travel & Food	\$ 208.00
19	TOTAL BRIDGER EXPENSES	\$ 7,555.84

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